



**SERVICES FEE SCHEDULE**  
**Effective June 13, 2018**

<b><u>TYPE OF FEE</u></b>	<b><u>AMOUNT OF FEE</u></b>	<b><u>DATE DUE</u></b>	<b><u>PURPOSE</u></b>
<b>LEGAL COSTS/FEEES</b>			
1. Redevelopment and Development Agreements (Non-CDBG related projects)	\$250.00	Execution/Closing	Cover recording and preparation/processing costs
2. Amendment, Extension or Assignment of Redevelopment Agreement	\$500.00 or 1% of acquisition cost, whichever is greater	Execution/Closing	Cover recording and preparation/processing costs
3. License Agreement	\$500.00 (Fee may be waived if there is a community purpose/benefit)	Execution	Preparation/processing costs
4. Amendment, Extension or Assignment of License Agreement	\$250.00 (Fee may be waived if there is a community purpose/benefit)	Execution	Preparation/processing costs
5. Subordination of Mortgage	\$250.00	Execution	Cover recording and preparation/processing costs
6. Approved Mortgagee Letter	\$250.00	Execution	Preparation/processing costs
7. Loan Modification Fee (For Low-Income Housing Projects)	\$500.00	Execution/Closing	Document preparation/processing costs
8. Right of Entry Agreement (Applicable when no Redevelopment Agreement or Development Agreement)	\$250.00 (Fee may be waived if there is a community purpose/benefit)	Execution	Preparation/processing costs
9. Unauthorized Changes to Plans from Those Plans Submitted with Redevelopment Agreement or Development Agreement (i.e., where completed, as-built Project plans materially differ from those	5% of total Project construction hard costs for those Projects where such costs are less than \$500,000; 10% of total Project	Prior to Issuance of Certificate of Completion	Prohibit Unauthorized Plan Changes or Modifications; Preparation/processing costs

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submitted with Redevelopment Agreement or Development Agreement	construction hard costs where such costs equal to or exceed \$500,000 (exceptions may be administratively made if there is no public impact because of the unauthorized plan change or if there is no impact on value of project as completed)		
<b>SETTLEMENT FEES</b>			
1. Deeds	\$275.00 for first Deed, \$100.00 for any additional Deed or other recordable document	Execution/Closing	Cover recording and preparation/processing costs